



# **An Overview of the KDADS Provider Background Check Policy**

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Community Services & Programs Commission

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# Summary of the Policy

- ▶ The policy is designed to establish background check requirements for providers of Home and Community Based Services including procedures and processes for conducting and processing background check requirements.

# Policy Language

- ▶ The contractor, sub-contractor, provider agency or agency on behalf of participant-directed consumers must complete background checks prior to offering employment agreements to workers/employees, the background checks must include:

- ▶ Kansas Bureau of Investigation Screen
- ▶ Adult Protective Services
- ▶ Child Protective Services
- ▶ Kansas State Board of Nursing, if applicable
- ▶ Nurse Aide Registry; and
- ▶ Motor Vehicle Screen

# The Background Check Requirement Applies to the Following HCBS Programs

- ▶ Autism
- ▶ Frail Elderly
- ▶ Intellectual/Developmental Disability
- ▶ Physical Disability
- ▶ Serious Emotional Disturbance
- ▶ Technology Assisted
- ▶ Traumatic Brain Injury
- ▶ Money Follows the Person

# Conditional Term of Employment (CTE)

- ▶ A CTE may not be offered to prospective providers unless the following criteria are met:
  - The individual has obtained a clear KBI screen through Health Occupation Credentialing (HOC)
  - The KBI screen is cleared against the list of prohibited offenses
  - History or recent offenses with “potential prohibition” are disclosed to the consumer
  - Evidence of APS and CPS screen is submitted within 3 business days prior to offering the CTE